

COMMISSION MEETING MINUTES  
December 9, 2014

The Board of Davis County Commissioners met in room 303 of the Davis County Administration Building, 61 South Main Street, Farmington, Utah on December 9, 2014. Members present were Commissioner Louenda H. Downs - Chair, Commissioner John Petroff, Jr., Clerk/Auditor Steve S. Rawlings, Chief Deputy Civil County Attorney Neal Geddes and Deputy Clerk/Auditor Shauna Brady. Commissioner Bret Millburn was excused pending his arrival from another event.

Janet Hanson, Davis County Commission, led the Pledge of Allegiance. All in attendance were invited to stand and join in. Commissioner Downs acknowledged today is Janet's birthday.

Tour of Utah  
announcement

Commissioner Petroff commented it is also Commissioner Millburn's birthday today. He said Commissioner Millburn is not present for the meeting because he is at the Energy Solutions Arena for an important announcement. Davis County has been selected to host the third stage of the Tour of Utah bike race next summer. It will be almost 100 miles of bike racing within the county on August 5<sup>th</sup>. Commissioner Petroff said this is a big deal for Davis County and compared the Tour of Utah to a AA baseball team becoming a AAA team in 2015. Many of the racers will be the same as those who race in the Tour de France. The race will start at Antelope Island, go out across the causeway and end at 100 South Main Street in Bountiful. He said because a bike race doesn't take very long in one spot, there shouldn't be any problems managing the traffic and spectators. All of the cities are excited to be a part of this event. He encouraged everyone to congratulate Randy Cook, Davis County Tourism and Events Director, if you see him. Randy has been working hard to bring this event to the County. Commissioner Downs said it is an honor to be selected and we are excited.

Agreement  
#2014-400 with  
Viewmont  
High School  
for wrestling  
tournament at  
LEC

Mike Moake, Davis County Legacy Events Center, presented agreement #2014-400 with Viewmont High School for an annual wrestling tournament involving high schools from around the state. Commissioner Petroff commented this is a big deal to have the tournament move from Viewmont High School to the Legacy Events Center. The receivable amount is \$3,770.00. The contract period is December 17 - 20, 2014. Commissioner Petroff made a motion to approve. Commissioner Downs seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement  
#2014-401 with  
NUCO  
Development –  
Cache Valley  
Bank for  
escrow  
holdback

Jeff Oyler, Davis County Planning Office, presented agreement #2014-401 with NUCO Development/Cache Valley Bank for escrow holdback. This is the second phase of a subdivision being developed in Syracuse. Funds are being held in escrow and will be disbursed as improvements are made on Gentile Street and 2000 West. The County oversees the improvements to insure they are correct. Commissioner Petroff commented funds are also being held by Syracuse for its portion and is typical of these types of improvements. The contract amount is \$260,341.38. The contract expires September 30, 2016. Commissioner Petroff made a motion to approve. Commissioner Downs seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Obligation  
document and  
MOU  
#2014-402 for  
VFAST  
overtime  
reimbursement

Chief Deputy Kevin Fielding, Davis County Sheriff's Office, presented obligation document and memorandum of understanding #2014-402 with the U S Marshal's Service for the Violent Fugitive Apprehension Strike Team (VFAST) overtime reimbursement award. VFAST was previously called JCAT. Chief Deputy Fielding confirmed our officers are reimbursed for working local warrants as well as felony warrants for the Federal system. Currently, they are working a good case that we should hear about within the next 180 days. The receivable contract amount is \$12,000.00. The contract period is October 1, 2014 through September 30, 2015. Commissioner Petroff made a motion to approve. Commissioner Downs

seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement #2014-403 with Wal-Mart for donation of distressed merchandise for shelter animals

Tracy Roddom, Davis County Animal Care and Control, presented agreement #2014-403 with Wal-Mart in Clinton City for their donation of distressed merchandise (pet food, dog and cat treats) for the shelter animals. There are no monies exchanged. There is no contracted time period. Commissioner Petroff made a motion to approve. Commissioner Downs seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor. Clint Thacker, Davis County Animal Care and Control Director, commented Davis County Animal Care and Control officer Ned Franklin set everything up with the Clinton Wal-Mart and Tracy Roddom was the frontrunner to work with the attorneys to make it happen. Clint confirmed the food is not expired. It is food from open or damaged bags at the store. He said they also receive food from the Syracuse Wal-Mart, but the Clinton store will provide twice as much, allowing a fresh supply in stock. He thanked Ned and Tracy for their work.

Amendment to interlocal agreement #2013-54B with Farmington City for 2-dog enforcement law

Clint Thacker, Davis County Animal Care and Control Director, presented amendment to interlocal agreement #2013-54B with Farmington City for animal control enforcement of Farmington City’s comprehensive animal control ordinance. He said Farmington City has adopted the Davis County ordinance except for the number of dogs allowed per household. The County allows for 3 dogs per household. This agreement takes into account that the County now has the authority to enforce Farmington City’s code enforcement law allowing for 2 dogs per household. Similar code enforcement laws exist in other cities. There are no monies exchanged. The contract period is December 9, 2014 through December 31, 2017. Commissioner Petroff made a motion to approve. Commissioner Downs seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement #2014-404 with Austin Cronnelly for library presentation

Chris Sanford, Davis County Library Director, presented agreement #2014-404 with Austin Cronnelly for a “Basics of Photography” presentation at the Davis County Library Headquarters in Farmington. The payable contract amount is \$200.00. The contract period is January 10, 2015. Commissioner Petroff made a motion to approve. Commissioner Downs seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement #2014-405 with American Window Tinting at DC Health Admin Building

Luke Love, Davis County Facilities Interim Director, presented agreement #2014-405 with American Window Tinting to install window tint on the remaining windows at the Davis County Health Administration Building. Luke commented the tinting has already created an energy savings and made the temperature more comfortable for the employees in the building. The payable contract amount is \$6,440.00. The contract period is 5 weeks. Commissioner Petroff made a motion to approve. Commissioner Downs seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Lewis Garrett, Davis County Health Director, presented the following:

Grant #2014-406 with Banfield Charitable Trust funding pet food

Grant #2014-406 with Banfield Charitable Trust for funding of pet food and its storage available to eligible pet owners participating in the Meals-on-Wheels program. The receivable amount is \$2,500.00. The contract period is through November 30, 2015. Commissioner Petroff made a motion to approve. Commissioner Downs seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement #2014-407 with UT Dept of Health for renewal of immunizations program

Agreement #2014-407 with the Utah Department of Health for the renewal of the immunization program that provides strategies to identify priority and achievable activities that help improve and sustain vaccination coverage levels for all residents of the Health Department’s jurisdiction. The receivable amount is \$115,349.00. The contract period is January 1, 2015 through December 31, 2015. Commissioner Petroff made a motion to approve. Commissioner Downs seconded the motion. All voted aye. The document is on

Resolution #2014-408 approving participation of UAC in UCIP as a separate county related entity member

file in the office of the Davis County Clerk/Auditor.

Commissioner Downs presented Resolution of Davis County #2014-408 approving participation of the Utah Association of Counties in the Utah Counties Indemnity Pool as a separate county related entity member.

RESOLUTION OF DAVIS COUNTY APPROVING PARTICIPATION  
OF THE UTAH ASSOCIATION OF COUNTIES  
IN THE UTAH COUNTIES INDEMNITY POOL  
AS A SEPARATE COUNTY RELATED ENTITY MEMBER

WHEREAS, the Governing Body of Davis County, Utah, a participating Member of the Utah Counties Indemnity Pool, is the proper authority to sponsor the participation of a separate county related entity; and

WHEREAS, the Governing Body of Davis County, Utah, has been informed that the Bylaws of the Utah Counties Indemnity Pool require that a separate county related entity must be sponsored by a participating Member County by resolution of the member’s governing body;

WHEREAS, the Governing Body of Davis County, Utah, acknowledge that the Bylaws of the Utah Counties Indemnity Pool, requirements of eligibility have been met by the separate county related entity.

NOW, THEREFORE, be it resolved that the Governing Body of Davis, Utah, hereby approves the Utah Association of Counties as a separate county related entity member, eligible to participate in the Utah Counties Indemnity Pool.

Commissioner Petroff made a motion to approve. Commissioner Downs seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Curtis Koch, Davis County Clerk/Auditor Chief Deputy Audit/Finance, presented the following budget changes:

Budget Change Davis Park Golf Course

Davis Park Golf Course: There has been a cooperative effort to improve the frontage of the Davis Park Golf Course as it relates to traffic. Commissioner Petroff explained after one end of Nicholls Road had been improved by Ivory Homes, Fruit Heights wanted to extend the improvements. That required the County give up a little space on Tee #3. It was a cooperative effort between the 2 organizations. This budget change is for the improvements.

**LINE ITEM CHANGES** (Dollar amounts for increases and decreases should balance)

<u>Increase</u>	<u>Decrease</u>	<u>Account Name</u>	<u>Account Number</u>	<u>Dollar Amount</u>
( )	( X )	Retained Earnings	51-2981-000	35,440
( X )	( )	Land Improvements	51-4561-730	35,440

Budget Change DCSO

Davis County Sheriff’s Office: Curtis said the Sheriff’s office administers a grant for the Northern Utah Homeland Security group. We will bring in grant funding from the Federal government, make the purchases and disburse the equipment to agencies across northern Utah. The following 2 grants are through Davis County.

**LINE ITEM CHANGES**

<u>Increase</u>	<u>Decrease</u>	<u>Account Name</u>	<u>Account Number</u>	<u>Dollar Amount</u>
( X )	( )	E.S. Grant	10-4210-233	\$ 2242.81
( X )	( )	Homeland Security	10-3312-020	\$ 2242.81

**LINE ITEM CHANGES**

<u>Increase</u>	<u>Decrease</u>	<u>Account Name</u>	<u>Account Number</u>	<u>Dollar Amount</u>
( X )	( )	E.S. Grant	10-4210-233	\$ 259.97
( X )	( )	Homeland Security	10-3312-020	\$ 259.97

Commissioner Petroff made a motion to approve the 2 budget changes. Commissioner Downs seconded the

Budget Change  
DCSO

motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Davis County Sheriff’s Office: It was determined by Chief Deputy Fielding, Curtis Koch and Davis County Civil Attorney Neal Geddes that the following 2 budget changes are a result of a portion of Federal grants received by Weber County and forwarded to Davis County.

**LINE ITEM CHANGES**

<u>Increase</u>	<u>Decrease</u>	<u>Account Name</u>	<u>Account Number</u>	<u>Dollar Amount</u>
( X )	( )	E.S. Grant	10-4210-233	\$ 3920.00
( X )	( )	Homeland Security	10-3312-020	\$ 3920.00

**LINE ITEM CHANGES**

<u>Increase</u>	<u>Decrease</u>	<u>Account Name</u>	<u>Account Number</u>	<u>Dollar Amount</u>
( X )	( )	E.S. Grant	10-4210-233	\$25,443.97
( X )	( )	Computer Equip	10-4210-643	\$ 4,309.55
( X )	( )	Homeland Security	10-3312-020	\$29,753.52

Commissioner Petroff made a motion to approve. Confirming this is from the 2011-12 Federal grant through Weber County, Commissioner Downs seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Budget Change  
Davis County  
Health Dept

Davis County Health Department: Curtis explained this is in Fund 11 which houses senior services and weatherization. This moves money to complete fund projections for the year and also cover a pay-out of a resignation of an employee.

<u>Increase</u>	<u>Decrease</u>	<u>Account Name</u>	<u>Account Number</u>	<u>Dollar Amount</u>
( x )	( )	Payroll	11 - 4981 - 110	\$ 6,500.00
( x )	( )	Benefits	11 - 4981 - 130	\$ 2,600.00
( x )	( )	Misc Supplies	11 - 4981 - 610	\$ 2,700.00
( )	( x )	Fund Balance	11 - 2951 - 000	\$ 11,800.00

Commissioner Petroff made a motion to approve. Commissioner Downs seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Commissioner Petroff made a motion to convene as the Board of Equalization. Commissioner Downs seconded the motion.

Approval of  
property tax  
register

Dale Peterson, Davis County Tax Administration Director, presented the Property Tax Register which reflects 16 corrections, 173 appeals recommended for approval, 25 appeals recommended to be denied. In addition, on the register we have the Treasurer’s small dollar right off. Commissioner Petroff made a motion to approve. Commissioner Downs seconded the motion. All voted aye.

Commissioner Petroff made a motion to reconvene Commission Meeting. Commissioner Downs seconded the motion. All voted aye.

Approval of  
check registers

Check registers as prepared by the Davis County Clerk/Auditor’s Office were approved by a motion from Commissioner Petroff. Commissioner Downs seconded the motion. All voted aye.

Approval of  
personnel  
register

The personnel register was approved by a motion by Commissioner Petroff. Commissioner Downs seconded the motion. All voted aye.

Approval of  
Commission  
meeting  
minutes

Minutes of the Davis County Commission Meeting held December 2, 2014 were approved by a motion by Commissioner Petroff. Commissioner Downs seconded the motion. All voted aye.

Commissioner  
Comment

Commissioner Petroff reminded everyone of the open house honoring Commissioner Downs for her 8 years of service to the County. It will be held in Room 131 of the Administration Building from 2 – 4 pm on December 19.

No public comment.  
Meeting adjourned.

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Clerk/Audit

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Chair